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To maintain, manage, enhance and conserve the Robertson Heritage Railway Station & Precinct

AGENDA FOR ROBERTSON HERITAGE RAILWAY STATION INC (RHRS) ANNUAL GENERAL MEETING FOR 2020
to be held in the Fettle's Shed at 3.00pm on Wednesday, 16 September 2020 followed by supper.

1. Welcome and apologies
2. **Minutes of last AGM**, held on 7.00pm on Thursday, 26 September 2019 – to be read by Neil Harvey
3. President's report for the past year, 2019/2020 – Neil Harvey
4. Treasurer and Public Officer's report for the past year – Anne Wilson
5. Gallery report – Anne Wilson
6. RHRS publicity, promotions, events & recruitment – Steve Carey on behalf of RHRS Management Committee
7. Grounds & gardens report – Ian Wallace
8. Station and heritage train visits – Ian Wallace
9. President to declare all 2019/2020 office-bearers' positions vacant and to hand over Chair to Returning Officer, Peter Glass
10. Returning Officer to preside over election of office-bearers for 2019/2020 as follows:
 - President
 - Vice-president
 - Secretary
 - Treasurer
 - Appoint up to four additional persons to the RHRS Management Committee
11. Nominate co-ordinators/ leaders for the following areas of responsibility:

<ul style="list-style-type: none">• Safety• History• Gallery• Buildings & general maintenance• Model railway group• Social co-ordination	<ul style="list-style-type: none">• Station and heritage train visits• Publicity & Promotions• Website and RHRS E-Bulletin• Gardens & grounds maintenance• Events co-ordination• Membership & recruitment
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12. Returning Officer to hand over Chair to newly elected President for 2019/2020
13. Other business and questions
14. Close
15. Refreshments

Note:

Covid19:

It should be noted that RHRS will need to strictly comply with Covid19 restrictions set down by the NSW Department of Health. Presently the limitations allow us to accommodate 11 persons in the gallery for us to comply with the four-square metre per person requirement. Hand sanitizer will be available and must be used by all who enter the gallery and remember to maintain a 1.5 metre distance between yourself and others. If you feel unwell you must not attend the meeting. The room will have been thoroughly cleaned beforehand.

Given the changing pandemic situation if there is an alteration to these restrictions then we may need to review the above.

Please advise if you are coming to the AGM since we need to know numbers to ensure that we comply with the pandemic requirements as well as for catering purposes.

RSVP [via Website](#) or phone Secretary Rona Goold on 02 4885 2393 or text 0419 498 768